



Gap Assistant – Pre-Prep

Fixed-Term September 2024-July 2025

£12 per hour (£14,891 for the duration of the fixed-term contract)

Clifton College Pre-Preparatory is seeking to appoint engaging and enthusiastic gap assistant to join the Pre-Prep team on a fixed-term basis for the academic year. The ideal candidate will be passionate about working with young children and supporting the coaching of sport in particular.

In supporting learning, both inside and outside of the classroom, the role is a brilliant opportunity to gain invaluable experience if considering a career in teaching or coaching. The position will see the successful candidate actively contributing to the coaching of sports from Reception to Year 3, with additional responsibilities to support the day-to-day running of a busy and exciting school.

The Pre-Prep does not have boarding provision; therefore, this role does not include on-site accommodation.

About Us

Clifton College is a leading independent day and boarding school educating over 1,200 pupils aged 3 to 18. Founded in 1862, the College provides an all-round education, a rich heritage with modern state-of-the-art facilities. Located in the beautiful suburb of Clifton, we lead the way as one of the best independent schools in the country.

What you'll be doing

- Support learning, both inside and outside of the classroom
- Assisting with the teaching of PE and games coaching
- Assisting in the running of the Pre-Preparatory school as required e.g. preparing resources
- Support school functions and activities whenever possible, and to take an active part in the extra-curricular life of the school
- Assist classroom teachers with lesson support
- Provide in class one-on-one or small group support to students who may require additional help.
- Supervise students during class activities, breaks, and extracurricular events.
- Contribute to providing a positive and inclusive learning environment for students



Required Qualifications & experience

Essential

- Evidence of good academic achievement at GCSE & A-Level
- Evidence of previously working with young children

Desirable

- Lifeguard qualification
- Confidence in swimming pools as the role will include accompanying children during swimming lessons

Required Traits and Skills

- Passionate about working with young children
- A good level of sporting ability
- Motivated
- Resourceful
- Effective communication skills with both children and adults including parents, carers and guardians
- Positive values and attitudes, adopting high standards of behaviour in a professional role

What's in it for you

£12 per hour (£14,891 for the duration of the fixed-term contract) • Free Holiday Club • Free lunch • Onsite gym membership with swimming pool • Pension scheme & Life Assurance • Cycle to work scheme • Confidential counselling • Employee Assistance • Opportunities for career development Pop Up Bicycle Servicing • Wellbeing Week

How we Recruit and our commitment to Safeguarding

Clifton College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. That's why we apply robust selection principles to our recruitment, in line with Keeping Children Safe in Education (KCSIE).

If you're invited to interview, you'll be asked to complete an application form (but it's OK if you want to send us your CV too). Although not all the roles at Clifton College are pupil-facing, we treat all roles as regulated activity. This means we can be safe in the knowledge that we have applied the most stringent recruitment checks to safeguard our pupils.



Due to the nature of the role, you will need to complete an enhanced criminal record disclosure (DBS check) and undergo our pre-employment screening. As a regulated sector we are required to ask for references prior to interview. By applying for this role you are consenting for us to contact your referees. This role is exempt from the Rehabilitation of Offenders Act 1974 therefore you will be asked to disclose all previous convictions not exempt under amendments to the Exceptions Order 1975,2013 and 2020.

If you join us, we will provide regular training on Safeguarding, Equality & Diversity and Health & Safety legislation to ensure that you maintain an up-to-date knowledge of these areas.

Equal Opportunities

Applications are welcome from all suitably qualified candidates regardless of ethnicity, gender, age or disability. We particularly encourage applications from under-represented groups. Clifton College is committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

How to apply

Please complete the application form found on this page and return it to recruitment@cliftoncollege.com by the closing date.

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