



Parties Policy Upper School

POLICY STATEMENT

Experience tells us that, unless they are well organised, carefully controlled and not too frequent, parties during term-time can disrupt the normal, sensible rhythm of pupils' lives and can lead to boys and girls ending up in trouble.

SCOPE

This is an Upper School policy, and applies to all Upper School pupils.

AIMS AND OBJECTIVES

The aim of this policy is:

- to avoid disruption to the regular pattern of work and other activities during term time;
- to safeguard the health and safety of pupils.

ROLES AND RESPONSIBILITIES

The Deputy Head (Pastoral) and Housemasters/mistresses are responsible for the implementation of this policy. The policy is made clear to pupils through the School Rules and is explained to them by Housemasters/mistresses. Parents can view a copy on the Parent Portal.

RELATED COLLEGE POLICIES

- Behaviour Policy (Upper School)
- Parents' Handbook

MONITOR AND REVIEW

This policy will be reviewed annually and at other times in the intervening period as necessary.



Parties Procedures

DEFINITION

For the purposes of this document a party is defined as a large gathering (more than 12) of young people some or all of whom may be Clifton pupils.

RULES

The School Rules state that permission is required to hold a party at any time during the term. This applies to all pupils. Whenever possible, we ask that parties should be organised in the holidays.

If they do take place during term time, it is important that there is sufficient time for planning and that the Deputy Head (Pastoral) and Housemasters/mistresses are made fully aware of the arrangements. This is particularly important when both day pupils and boarders are involved.

PROCEDURES

Parents are asked to request permission in writing or by email from the Deputy Head (Pastoral) at least **one week** prior to the event. This request should give the following details:

- date;
- start and end time;
- venue;
- any transport arrangements;
- overnight arrangements for those taking exeat;
- details of the adult supervision, including contact details of the parent organising the event;
- guest list.

Additions to the guest list must not be made less than **48 hours** before the event.

The Deputy Head (Pastoral) will contact Housemasters and Housemistresses involved and will give permission only when all of the necessary criteria have been met.

PRACTICES

- Parties must preferably take place on Saturday evenings only.
- Sixth Form boarders who have not obtained permission to be on exeat must return to their Houses no later than 11pm.
- On rare occasions boarders in years 9, 10 and 11 may be allowed to attend a party, but they must return to Houses no later than 10pm.
- If boarders arrange an exeat in order to attend a party, their parents or those they are staying with assume responsibility for their safety and welfare. An exeat form is



filled in by the adult the pupil is staying with for the exeat which clearly sets out responsibilities.

- The parents must check that they understand any medical conditions the pupils may have. Nut allergies, gluten intolerance, diabetes and lactose intolerance are examples. The Housemaster/Housemistress will inform the parents of such conditions.
- If the students are on Exeat you must have boys and girls sleeping in separate rooms.

Parties are more likely to be successful and enjoyable if there is careful planning and communication of strict guidelines to the children:

Adult supervision - we suggest one adult for every 12 pupils.

Alcohol - If alcohol is available in a private home, the provision of food at the event is highly desirable. In public licensed premises, alcohol must not be consumed by anyone under the age of 18 unless they are aged 16 or over and sitting at a table having a meal in the company of adults. In all cases, the supply of alcohol should be carefully controlled.

Please note the school does not give alcohol to pupils in years 9, 10 or 11 in any circumstances and we ask that parents follow the same rule.

We also suggest that parents/supervisors should monitor what is brought to the party by children (for example water bottles may contain alcohol and nitrous oxide use has become very popular; this comes in small silver canisters, or vapes which include THC (cannabis) vapes). It is reasonable to check children's bags at the party to ensure they have not brought anything to the party that would contravene any rules you may have agreed with the parents and school in your planning phase.